



## STATE OF OKLAHOMA Board of Examiners of Psychologists

### MINUTES OF THE MEETING OF THE BOARD June 13, 2024

The Oklahoma State Board of Examiners of Psychologists Meeting began at 10:00 a.m. on Thursday, June 13, 2024. The meeting was held at the Office of the Attorney General, 313 NE 21<sup>st</sup> Street, CR-1008, Oklahoma City, OK 73105.

In attendance were: C. Grundy, Ph.D., Chair of the Board; K. Choate, Ph.D., Member of the Board; A. Ivy, Member of the Board; C. Kunzweiler, Member of the Board; W. Berman, Member of the Board; B. Warren, Assistant Attorney General; T. Rose, Executive Officer of the Board.

Not present: S. Sternlof, Ph.D., Vice-Chair of the Board; R. Pollard, Member of the Board.

#### **Announcement and Introduction:**

Dr. Grundy announced that a quorum was present to conduct business. He confirmed with Ms. Rose that the meeting was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

#### **Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:**

Dr. Grundy announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

#### **Minutes:**

Board members reviewed the meeting minutes for April 5, 2024. *Dr. Choate motioned to approve the meeting minutes on April, 2024, as written. Dr. Ivy seconded the motion and the motion passed. Choate, Kunzweiler, Berman, and Ivy voted for the motion. Grundy abstained.*

#### **Status of Current Request for Inquiries:**

Ms. Rose provided the following updates:  
RFI 24-1 – Pending Investigation.

## **Presentation of Probable Cause Committee Summaries and Recommendations to the Board with Possible Board Action.**

**RFI 23-2;** Dr. Berman recused and left the room. On behalf of the Probable Cause Committee, Ms. Warren provided a recommendation to the Board. RFI 23-2 alleges that a licensed psychologist, who was court appointed to conduct an evaluation of a party in a custody and visitation disputed, violated the Complainant's confidentiality and HIPAA rights, as well as the ethics code. The complainant is involved in an ongoing set of legal matters with his ex-wife, primarily involving child custody and visitation.

An investigator was appointed and more information was obtained. It is worth noting that the psychologist later reported to the Board's investigator, that due to this complaint, he has since changed his procedures and now requires a written acknowledgment of his role and the role of any individual asked to provide collateral information.

The Probable Cause Committee met on May 22, 2024, and after a thorough review of the investigation and all facts and information received and discussed, the Probable Cause Committee determined that the allegations contained within the RFI were unsubstantiated and there were no violations committed by the psychologist. Therefore, on behalf of the PCC, we recommend that RFI 23-2 be dismissed and the file be closed.

*Dr. Choate made a motion to accept the recommendation of the committee. Dr. Grundy seconded the motion and the motion passed. Choate, Kunweiler, Ivy, and Grundy voted for the motion. Dr. Berman was not present for the vote.*

Dr. Berman returned to the room.

**RFI 24-2;** On behalf of the Probable Cause Committee, Ms. Warren provided a recommendation to the Board. RFI 24-2 alleges that a licensed psychologist has committed statutory and ethical violations. The complainant, a business partner and co-sharer of the office space with the psychologist, alleges that the psychologist has been stealing wine/alcohol from his storage room at the office and has submitted several inaccurate billings, in which she billed for services rendered when she was not present in the office. The Complainant believes that the psychologist appears to be struggling with either a chemical or mental health challenge. Specifically, the Complainant is concerned that the psychologist is abusing alcohol and is concerned for the safety and welfare of her patients.

An investigator was appointed and more information was obtained.

The Probable Cause committee met on June 5, 2024, and after review of the evidence collected by the investigator, the PCC found concerns regarding possible statutory and ethical violations:

- 59 O.S. § 1370(B)(3): Practicing psychology in a manner as to endanger the welfare of clients or patients;
- 59 O.S § 1370(B)(15): Violation of the code of ethics adopted in the rules of the Board;

- 59 O.S. § 1370(B)(16): Inability to practice psychology with reasonable skill and safety to patients or clients by reason of illness, inebriation, misuse of drugs, narcotics, alcohol, chemicals, or any other substance, or as a result of any mental or physical condition; and
- ASPPB (III)(C): Impairment.

After considering any mitigating or aggravating factors, the PCC recommends postponing the decision of whether or not to file a formal complaint and to give the psychologist the voluntary opportunity to complete the following by July 11, 2024:

- Complete an evaluation with OHPP and begin any appropriate treatment plan as proposed by OHPP and
- Properly execute a release of information to allow OHPP to communicate with Board staff.

In the event the licensed psychologist fails to complete the above conditions by July 11, 2024 and/or receives an OHPP recommendation that she is not safe to practice, then the PCC will reconvene and propose a new recommendation at the next Board Meeting.

*Dr. Choate made a motion to accept the recommendation of the committee. Dr. Berman seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

**Accreditation granted by the American Psychological Association for the Oklahoma City University PsyD program, effective February 28, 2024.**

Board members were provided information about the accreditation granted by the American Psychological Association for the Oklahoma City University, Psy.D., Clinical Psychology program, effective February 28, 2024. *No action was taken.*

**Updates from the Association of State and Provincial Psychology Boards regarding the new qualifications for the Certificate of Professional Qualification in Psychology (CPQ).**

Ms. Rose provided Board members updates from the Association of State and Provincial Psychology Boards regarding the new education requirements for the Certificate of Professional Qualification in Psychology (CPQ). *No action was taken.*

**Reciprocity Agreement with the Texas Behavioral Health Executive Council.**

**HB 1345** - Ms. Rose provided Board members with a copy of HB 1345, which will become effective on November 1, 2024. HB 1345 provides that the Board may enter into and implement agreements with other jurisdictions for the issuance of a license by reciprocity if the jurisdiction's licensure requirements are substantially equal to those of the Psychologists Licensing Act.

**"Agreement of Reciprocity for the Licensing of Psychologists between the Texas Behavioral Health Executive Council and the Oklahoma State Board of Examiners of Psychologists"** – Board members reviewed the proposed agreement of reciprocity.

*Dr. Grundy motioned to accept the "Agreement of Reciprocity for the Licensing of Psychologists between the Texas Behavioral Health Executive Council and the Oklahoma State Board of Examiners of*

*Psychologists," effective November 1, 2024. Dr. Choate seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

**Application for Licensure via Endorsement of Reciprocity** – Tabled. Ms. Rose and Ms. Warren will draft revisions for the Board to review at a future meeting.

**Request from the Office of Management Enterprise Services - HCM for the OSBEP to update the current job title of the Executive Officer to Executive Director.**

The Office of Management and Enterprise Services (OMES) – Human Capital Management (HCM) Job Catalog Project is to place all state employees into the correct alpha/numeric job code. Board members reviewed a request from the HCM Statewide HR Consultant for the Board to determine if the role of the Executive Officer is that of an Executive Director. Job codes for other state employees performing similar duties and having similar responsibilities in other Oklahoma State Boards and Commissions have titles such as Executive Director, Agency Head, or similar titles. *Dr. Choate made a motion to change the title of the Executive Officer to Executive Director. Dr. Kunzweiler seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

**Public notice from the American Psychological Association Committee on Accreditation.**

Board members were provided the notice from the American Psychological Association Committee on Accreditation regarding proposed revisions to the standards. *No action was taken.*

**Division 31, Perspectives on Master's Level Licensing in SPTAS Townhall on Wednesday, June 26, 2024, at 7:00 p.m.**

Board members discussed the invitation to attend the Division 31, Perspectives on Master's Level Licensing in SPTAS Townhall on Wednesday, June 26, 2024, at 7:00 p.m. *No action was taken.*

**Possibility of entering into a shared inter-agency agreement for complaint matters.**

Board members discussed the possibility of entering into a shared inter-agency agreement for complaint matters with another agency. *Dr. Choate made a motion for Ms. Rose to pursue more information and bring the potential options to the Board. Dr. Kunzweiler seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

**Applications approved by the Application Review Committee (April - May 2024):**

*Dr. Choate motioned to ratify the applications approved April - May 2024 by the review committee. Dr. Ivy seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

**Executive Officer's P-Card Statements for Review and Approval (April – May 2024):**

*Dr. Choate motioned to approve the Executive Officer's April – May 2024 P-Card Statements. Dr. Grundy seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

**Administrative Issues:**

**Monthly Budget/Revenue/Expense Report:**

Board members reviewed the monthly budget, revenue, and expense reports presented by Ms. Rose. *Dr. Choate made a motion to approve the reports as presented. Dr. Grundy seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

**Proposed 2025 Budget:**

*Dr. Choate motioned to accept the FY2025 budget, as presented by Ms. Rose. Dr. Grundy seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

**PSYPACT Updates:**

Ms. Rose provided the following:

- PSYPACT COMMISSION 2024 ANNUAL REPORT
- PSYPACT COMMISSION 2024 Annual Budget Report

**ASPPB Updates:**

Ms. Rose and Ms. Warren shared information they obtained by attending the ASPPB Midyear Meeting.

Board members were also provided the following:

- ASPPB Newsletter – April 2024
- Information concerning the ASPPB Governance Townhall meeting.
- 2024 Midyear Meeting Session Summaries.

**Administrative Updates:**

Ms. Rose provided the following updates:

- Rule changes are pending Governor approval
- The Board office is currently in the process of moving all licensee, applications, and complaint files onto the current network.

**Legislative Updates:**

HB 1345 passed the House of Representatives on February 27, 2023, the Senate on April 22, 2024, and was approved by the Governor on April 26, 2024.

**Public Comment:**

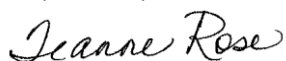
Dr. Grundy opened the meeting for public comment. *There were no comments.*

**Adjournment:**

Dr. Grundy announced that there is no further business to discuss. *Dr. Choate made a motion to adjourn. Dr. Kunzweiler seconded the motion and the motion passed. Choate, Kunweiler, Berman, Ivy, and Grundy voted for the motion.*

The meeting adjourned at 11:55 a.m.

Respectfully Submitted,



Teanne Rose  
Executive Officer

**ATTACHMENT TO THE AGENDA  
Oklahoma State Board of Examiners of Psychologists  
Application Review Committee Approvals  
April - May 2024**

**Psychological Technicians:**

**Psychologist:**

Scott Secor, Ph.D

**Psychological Technician:**

Rebecca Witthuhn

**Continuing Professional Education (CPE):**

**Ethics Self Care: Self-Compassion and Equanimity for Burnout Prevention:**Sponsor: St. Francis Health Systems;3 hrs CPE; May 31, 2024

**Applications to sit for Licensure Examinations and Practice Under Supervision Agreements:**

Patrick McNeely, Ph.D. Approval to sit for the JP exam and to practice for 1 yr w/Alabama license

Juliana Lee Vanderburg, Ph.D Approval to sit for the exams

Barrett Williams, Ph.D. Approval to sit for the exams and PostDoc with OSU

Kristin Wheeler, Ph.D. Approval for licensure and HSP

Whitney Stathum, Ph.D. Approval to sit for JP exam and practice for 1 yr w/Iowa License

John Samuel Auerbach, Ph.D. Approval to sit for JP exam and practice for 1yr w/Florida License

**Licensed Health Service Psychologists – April - May 2024:**

Melissa Erin Woods, Psy.D. License Number: 1453 Issue Date: 4/10/2024

Leisha Tompkins, Ph.D. License Number: 1452 Issue Date: 4/05/2024

Amanda McLean, Ph.D. License Number: 1454 Issue Date: 5/08/2024

Kristen Wheeler, Psy.D. License Number: 1455 Issue Date: 5/31/2024